PowerPoint 2019

Section 7 – Working with Pictures

Q & A  
(see answers on page 2)

1. Pictures that are inserted into PowerPoint slides can come from:

a. The Internet

b. Bing

c. Pictures saved as files on your computer

d. All of the above

1. Cropping a picture lets you remove any unwanted areas
   1. True
   2. False
2. Borders around a picture tend to make a picture:
   1. Stand out
   2. More defined
   3. Not look very professional
   4. Both A & B
3. Pictures can have effects such as Shadows, Reflections, and Glows just like objects
   1. True
   2. False
4. You can remove the background from a picture by:
   1. Selecting the picture, clicking the **Format** tab, then clicking **Remove Background**
   2. Selecting the picture, clicking the **Picture Tools Contextual** tab, then clicking **Remove Background**
   3. Clicking the **Design** tab, then clicking **Remove Background**
   4. Both A & B
5. To reset a picture to its original picture and size
   1. Select the picture, click the **Format** tab, then click the drop down next to the **Reset Picture** button
   2. Select the picture, then click the **Insert** tab, to reinsert the picture
   3. Delete the picture, then click the **Insert** tab, to reinsert the picture
   4. You can’t reset a picture

**Answers:**

1. **d**
2. **a**
3. **d**
4. **a**
5. **d**
6. **a**